



Memorial Tree and Bench Program

Policy No.: PS-REC-12	Council Resolution No.: 86/2023
Department: Recreation	Authority: Council
Effective Date: March 13, 2023	Revision Date: March 13, 2023
Review Date: February 2026	Repealed Date:
Supersedes: N/A	
Related Procedure No.: PS-REC-12	
Related Procedure Name: Memorial Tree and Bench Program	

1.0 PURPOSE

1.1 To give individuals the opportunity to purchase a bench or tree in memory of a loved one while increasing public enjoyment and participation in the Town's parks, trails and Cemetery.

2.0 POLICY STATEMENT

2.1 The municipality will strive to accommodate requests from individuals with regards to the installation of benches and planting of trees, while ensuring an acceptable physical appearance in our parks.

2.2 Donations for a memorial tree or bench will receive a tax receipt.

2.3 Only benches and trees are covered by this policy. A donor requesting any other donation, dedication or memorial must apply to Council.

2.4 Administration shall establish procedures for this policy and shall be responsible to ensure the spirit and intent of the policy is adhered to.

3.0 ADDITIONAL REFERENCES

N/A



 MAYOR

MARCH 20, 2023

 DATE



 CHIEF ADMINISTRATIVE OFFICER

March 15/23

 DATE



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