



Use of Town Vehicles

Policy No.: PS-PW-2	Council Resolution No.: 132/2019
Department: Public Works	Authority: Council
Effective Date: March 25, 2019	Revision Date:
Review Date: March 25, 2022	Repealed Date:
Supersedes: 65C/9/13/99	
Related Procedure No.: N/A	
Related Procedure Name: N/A	

Policy Statement

- 1) The Police Chief and Fire Chief are required to have an emergency vehicle at all times, except for the period of time they are on holidays. Therefore, they will have a Town emergency vehicle in their possession at all times.
- 2) Any staff member, when scheduled on call, shall have a Town vehicle in their possession to be used to perform Town duties only.
- 3) A Town of Taber employee shall take a Town vehicle outside of the Town of Taber limits only to perform their duties for the Town of Taber.
- 4) Any staff member requiring the use of a Town vehicle to perform their duties while at work shall leave the Town vehicle in a designated Town of Taber owned site when that staff is not at work. The vehicle shall not be used to go to and from work at any time.
- 5) All Town employees who operate / drive any Town owned vehicle must have a valid Alberta driver’s license, and provide the Town of Taber Safety Coordinator with a copy of their license. If an employee is operating equipment, they must have the appropriate training for the said equipment.
- 6) The driver of any Town vehicle will be responsible for any costs incurred through a traffic violation while operating said vehicle.

Additional References


- Alberta Traffic Safety Act



 MAYOR

Apr. 3, 2019

 DATE



 CHIEF ADMINISTRATIVE OFFICER

April 3, 2019.

 DATE



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