



## Recognition of Service Elected Officials and Board Members

<b>Policy No.:</b> C-3	<b>Council Resolution No.:</b> 46/2020, 8/2023
<b>Department:</b> Administrative	<b>Authority:</b> Council
<b>Effective Date:</b> January 10, 2011	<b>Revision Date:</b> January 27, 2020
<b>Review Date:</b> January 2026	<b>Repealed Date:</b>
<b>Supersedes:</b> Policy 74C, Resolution 11/11	
<b>Related Procedure No.:</b> C-3	
<b>Related Procedure Name:</b> Recognition of Service – Elected Officials and Board Members	

### 1.0 PURPOSE

- 1.1 The Town of Taber wishes to acknowledge the commitment, dedication and service of Elected Officials and board members for their significant contribution to the community.

### 2.0 POLICY STATEMENT


- 2.1 Council shall present a gift of appreciation at a regularly scheduled Council meeting to elected officials and board members upon achieving significant milestones with the Town of Taber.
- 2.1.1 Council may choose to present a gift of appreciation for board members achieving significant milestones with the Town of Taber at a designated recognition event.
- 2.2 The following boards or committees shall include:
- 2.2.1 Development Authority (Municipal Planning Commission)
- 2.2.2 Taber Municipal Police Commission
- 2.2.3 Municipal Library Board
- 2.2.4 Taber Recreation Board
- 2.2.5 Arts and Heritage Committee
- 2.3 Elected Officials shall be recognized for their service on a basis of 4 year terms.
- 2.4 Board members will be recognized for long term services to the community in three year increments. (3<sup>rd</sup>, 6<sup>th</sup>, 9<sup>th</sup>, 12<sup>th</sup>, 15<sup>th</sup>, 18<sup>th</sup>, 21<sup>st</sup>, 24<sup>th</sup>, etc.)



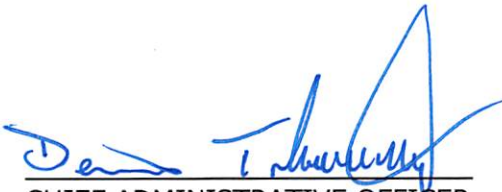
- 2.5 Elected officials will be recognized for all non-consecutive years of service.
- 2.6 Board members will be recognized for all consecutive years of service.
- 2.7 In the event retirement/resignation occurs between years listed above, Council may provide a gift of appreciation as they deem appropriate.
- 2.8 The recognition award will be an appropriate gift with the Town logo, distinguishing the years of service equal to \$30.00 per year of service for elected officials, \$20.00 per year of service for board members.
- 2.9 If an elected official or board member retires after 25 years of service, Council shall present a retirement gift based on \$50.00 per year of service and honoring the individual at an event, with the individual's input.
- 2.10 The recognition gift may be considered a taxable benefit in accordance with Canada Revenue Agency protocol.
- 2.11 Elected Officials and Board Members may contribute the value of their recognition gift as a donation in kind to a non-profit organization of their choice.
- 2.12 Administration shall establish procedures for this policy and shall be responsible to ensure the spirit and intent of the policy is adhered to.

**3.0 ADDITIONAL REFERENCES**

Separate policies and procedures pertaining to Recognition of Service for employees and firefighters are dealt with independently.

  
MAYOR

Jan. 13, 2023  
DATE

  
CHIEF ADMINISTRATIVE OFFICER

Jan. 11/23  
DATE

