



Recognition of Service Elected Officials and Board Members

Policy No.: C-3	Council Resolution No.: 46/2020
Department: Administrative	Authority: Council
Effective Date: January 10, 2011	Revision Date: January 27, 2020
Review Date: January 2023	Repealed Date:
Supersedes: Policy 74C, Resolution 11/11	
Related Procedure No.: C-3	
Related Procedure Name: Recognition of Service – Elected Officials and Board Members	

Purpose

The Town of Taber wishes to acknowledge the commitment, dedication and service of Elected Officials and board members for their significant contribution to the community.

Policy Statement


- 1) Council shall present a gift of appreciation at a regularly scheduled Council meeting to elected officials and board members upon achieving significant milestones with the Town of Taber.
 - a. Council may choose to present a gift of appreciation for board members achieving significant milestones with the Town of Taber at a designated recognition event.
- 2) The following boards or committees shall include:
 - a. Development Authority (Municipal Planning Commission)
 - b. Taber Municipal Police Commission
 - c. Municipal Library Board
 - d. Taber Recreation Board
 - e. Arts and Heritage Committee
- 3) Elected Officials shall be recognized for their service on a basis of 4 year terms.
- 4) Board members will be recognized for long term services to the community in three year increments. (3rd, 6th, 9th, 12th, 15th, 18th, 21st, 24th, etc.)
- 5) Elected officials will be recognized for all non-consecutive years of service.



- 6) Board members will be recognized for all consecutive years of service.
- 7) In the event retirement/resignation occurs between years listed above, Council may provide a gift of appreciation as they deem appropriate.
- 8) The recognition award will be an appropriate gift with the Town logo, distinguishing the years of service equal to \$30.00 per year of service for elected officials, \$20.00 per year of service for board members.
- 9) If an elected official or board member retires after 25 years of service, Council shall present a retirement gift based on \$50.00 per year of service and honoring the individual at an event, with the individual's input.
- 10) The recognition gift may be considered a taxable benefit in accordance with Canada Revenue Agency protocol.
- 11) Elected Officials and Board Members may contribute the value of their recognition gift as a donation in kind to a non-profit organization of their choice.
- 12) Administration shall establish procedures for this policy and shall be responsible to ensure the spirit and intent of the policy is adhered to.

Additional References

Separate policies and procedures pertaining to Recognition of Service for employees and firefighters are dealt with independently.



MAYOR

FEB. 14, 2020
DATE



CHIEF ADMINISTRATIVE OFFICER

Feb. 11/2020
DATE



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