



your **Voice**
Choice

**CANDIDATES
NOMINATION
PACKAGE**

INTRODUCTION

Thank you for your interest in serving your community as an elected official for the Town of Taber. Taking on the role of Councillor or Mayor is both an honour and a commitment, offering the opportunity to make a meaningful impact to Taber. This Candidate’s Package provides you with essential information about the responsibilities, expectations, and rewards of being part of Council. It has been prepared so that you can feel as informed as possible before you submit your candidacy.

We encourage you to explore each section, consider the responsibilities carefully, and feel confident in the knowledge that our dedicated administrative team is here to support you along the way. Your journey in public service begins with understanding the role—thank you for taking this first step toward shaping the future of our community.

Available Council Positions

The Town of Taber Council consists of one (1) Mayor and six (6) Councillors, elected for a term of four (4) years.

Returning Officer

The Returning Officer is the person appointed to conduct the election under the *Local Authorities Election Act*. For more information about the election, please contact:

RETURNING OFFICER: Jeanne Rudolf

Cell Phone: 403-331-7105

How Can I Find More Information?

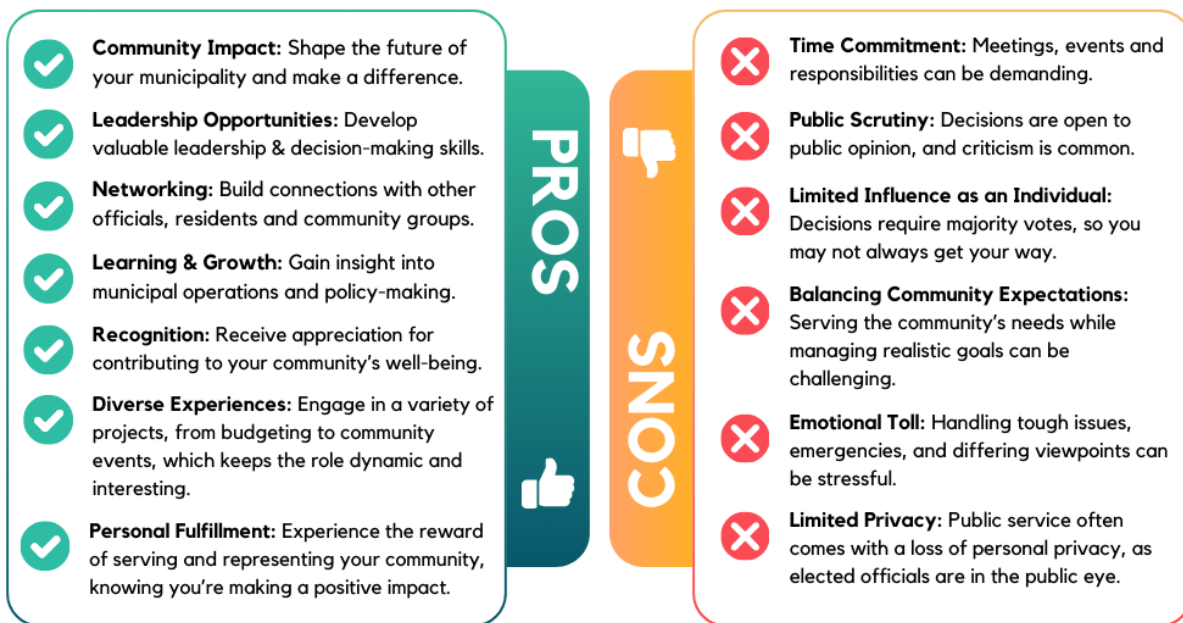
This package is a helpful starting point but doesn’t cover every detail prospective Councillors should know. There are many other resources we strongly encourage you to access for more in-depth information any prospective Councillor should be familiar with. To understand the role better, spend some time reading, watching, and discussing the role. These are some of the sources we strongly recommend:

- The *Municipal Government Act* (referred to as the “MGA” throughout this document), which outlines a Councillor’s role, legal obligations, and more. This is the Act that governs all decisions of a municipal Council and is the most frequently referenced document in the municipal realm.
- The *Local Authorities Election Act* is also recommended for information on your obligations if you run for Council.
 - All Provincial Acts are available at the King’s Printer: <https://www.alberta.ca/alberta-kings-printer>.
- The Town of Taber website contains agendas and minutes, bylaws, policies, and much more information on services the Town of Taber offers.
- Government of Alberta’s Municipal Government website: <https://www.alberta.ca/municipal-government>
- Agendas & Minutes (both Council and Committees): <https://www.taber.ca/your-government/agendas-and-minutes>

- Council Policies: <https://www.taber.ca/your-government/policies>
- Council Livestreams: www.taber.ca/livestream or YouTube: @TownofTaberYT
- Speak with current Councillors: there’s no better way to learn what it’s like being a Councillor than asking one! Our current members are proud of their work and are willing to discuss the role and what it entails to any member of the public.
- Alberta Municipalities has several resources here: <https://www.abmunis.ca/advocacy-resources/governance/running-municipal-office>
- Attend Council & Committee meetings! A calendar is available at www.taber.ca/calendar, and all meetings are open to the public.

PROS AND CONS OF BECOMING AN ELECTED OFFICIAL

Thinking about running for Council?
Weigh the pros and cons to see if this impactful role is right for you.



UNDERSTANDING THE POSITION

Do you Know what a Councillor Does?

As a Council member, you’ll help shape your community’s future, but decisions are only made in public meetings with a quorum (majority) present. No single Council member can act alone—decisions require a majority vote. As an individual, you cannot commit the municipality to spending or direct municipal employees. Any promises made during your campaign involving municipal funds or employee activities require a majority vote from Council to be approved.

Council members serve as policymakers, not hands-on “doers.” Their role is to set the vision and direction for the community by creating budgets, setting policies, and making high-level decisions that guide the work of the municipality. While candidates may pledge to address specific issues, it’s essential to understand that Council’s power lies in setting priorities and approving the resources necessary to get things done—not in carrying out the work directly. For example, a Councillor cannot “fix the roads,” but a Councillor (if the majority of Council approves it) can set a budget for increased road maintenance as part of Council’s overall strategy.

Once Council sets their policies and allocates funds, it’s the Town Administration’s role to execute them. The Administration, made up of skilled municipal staff, manages the day-to-day operations, ensuring that Council’s priorities are implemented effectively. Council’s focus remains on shaping the big picture, leaving the details and execution to the Administration. We discuss the difference between Council and Administration in further pages.

What’s the Difference Between a Mayor and a Councillor?

The Mayor and Councillors share the exact same responsibilities in setting policies, approving budgets, and making decisions that guide the municipality. Many assume the Mayor has more “power” than other Councillors, but that is a myth. The Mayor has no additional power over other Councillors; they work alongside Councillors as part of the team, with all final decisions requiring a majority vote from Council. The Mayor is often referred to as “the first among equals” because they are expected to lead the Council as a team. But the Mayor has no additional power. The Mayor does have a few more *responsibilities* though. You can see the differences below:

Councillors are Responsible For:

- Considering the welfare and interests of the whole municipality and bringing forward anything that promotes them.
- Helping to develop and evaluate Town policies, services, and programs.
- Participating in Council and committee meetings, as well as other appointed bodies.
- Ensuring the municipality has hired a Chief Administrative Officer (required by the MGA), and conducting regular performance reviews of the CAO.
- Getting information on municipal operations from the Chief Administrative Officer.
- Keeping private matters discussed in Closed Session confidential until addressed publicly.
- Following Council’s established Code of Conduct.
- Performing any other duties or functions required.
- All Councillors will have the opportunity to serve as a Deputy Mayor during their term of office. The Deputy Mayor fills in for the Mayor if they are unavailable to do their regular duties. A Deputy Mayor has no additional power.

A Mayor is Responsible For:

The Mayor performs the exact same duties as above, but also has a few additional responsibilities:

- Chair all meetings of Town Council.

- Signing (along with the CAO), all bylaws and minutes which the Town Council passes, as well as many contracts and agreements which the Town enters. The Mayor also signs cheques and official letters from Council.
- To perform any other duty imposed on the Mayor required as authorized by Council through policy or bylaw.
- The Mayor also serves as the spokesperson for Council, representing the majority’s decisions publicly. When Council reaches a decision, the Mayor can then speak about the decision on behalf of all Council, though they must represent the decision of Council as a whole, whether they agree with the decision or not. However, like all other roles, this is done within the framework of majority rule, with no additional power beyond that of a Councillor.
- The Mayor is often the dignitary invited to events as the representative of Council, though there are many times throughout the year that all members of Council are invited to come as representatives of their community.

UNDERSTANDING THE 3 LEVELS OF A MUNICIPALITY & HOW A MUNICIPALITY RUNS

Step by Step: How the Municipal Levels Operate



There are three levels of a municipality: the first being Council. The other two are as follows:

Chief Administrative Officer:

The Chief Administrative Officer (CAO) is the administrative head of the municipality. The CAO is the only employee directly hired by Council (and is required by the MGA) and is responsible for implementing the municipality's policies and programs, advising and updating Council on municipal operations, performing additional duties as assigned by Council, and ensuring the municipality has the necessary staffing to operate effectively.

Council does not direct (or hire) any other staff members; instead, the CAO serves as the critical link, or conduit, between Council and the rest of the Administration. The CAO's role is to carry out Council's direction by overseeing staff, ensuring that policies and programs are implemented, and keeping Council informed on municipal operations. A strong working relationship between Council and the CAO is essential, as it helps ensure that Council's goals are effectively translated into action, benefiting both Administration and Council.

Administrative Staff:

The Administrative Staff is responsible for managing the day-to-day operations of the municipality. You will sometimes hear the term "Administration" referred to as "Town Staff" interchangeably, but the proper collective term for the municipal staff is "Administration." They carry out the policies and decisions set by Council, handle municipal services (like fixing roads, planning events, communicating to the public, etc.), and ensure the smooth functioning of the Town. Their work is referred to as the "operations" of the Town. This team led by the CAO oversees everything from finance and planning to public works and community programs, helping to bring Council's vision to life. Their work ensures that essential services are delivered to residents, and they provide Council with the information needed to make informed decisions.

Top Tip: Check out the Town's Organizational Chart available on our website to see the different departments:

<https://www.taber.ca/your-government/chief-administrative-officer/organizational-chart>

Why the Separation of Council and Administration?

Since the CAO is the only direct employee of Council (as required by the *Municipal Government Act*), interactions between Council members and Town staff can only occur with the CAO's permission—most often at Council meetings, specific engagements, or designated training sessions. This stricture is also set within Council's Code of Conduct Bylaw, and both Council and Administration are expected to follow those strictures.

That's not to say that if you see each other on the street, you can't be friendly! The separation between Council and Administration is in regard to municipal workings.

Council members do not typically approach Administrative Staff directly (and vice versa), which helps maintain clear boundaries, reduces unintended interference, and keeps Council focused on policymaking rather than operational matters. It also ensures that Administrative Staff are liaising through the CAO properly, instead of going straight to Council. The entire structure fosters a productive and respectful working environment for both Council and Administration and ensures that there is a one-way flow of information between Council and Administration.

ITEMS POTENTIAL COUNCILLORS NEED TO KNOW

Are you Familiar with Local Legislation?

As a Councillor, you must be familiar with a few types of legislation: Provincial and local (and in some cases, Federal). Provincial legislation includes Acts like the *MGA*, *Local Authorities Election Act*, *Alberta Health Act*, the *Cemeteries Act*, etc. Local legislation is in the form of Town bylaws that remain in effect until they are amended or repealed, and include common bylaws like the Land Use Bylaw, Business License Bylaw, Council Code of Conduct Bylaw, Cemetery Bylaw, etc.

Federal laws are not often referenced by municipalities, but Councillors should be aware that they exist and that there are sometimes cases where Federal laws have jurisdiction (for example: when handling public complaints about nuisance geese, Councillors should know that the Federal *Migratory Birds Convention Act* is the legislation of jurisdiction and takes precedence).

All Town of Taber Bylaws are made available on our website at www.taber.ca/bylaws, and we encourage all prospective candidates to take a look at them to see the various types a Councillor could be faced with amending or implementing as part of Council.

Helpful Hint:

As you see above there is a Provincial *Cemeteries Act*, as well as a Town of Taber Cemetery Bylaw. How can there be two? The Province's *Cemeteries Act* sets broad, overarching rules that apply to all cemeteries within Alberta, including standards for burial practices and cemetery management. The Town of Taber Cemetery Bylaw, however, provides specific rules and guidelines that apply only within the Town of Taber, aligning with local needs and priorities.

In other words, provincial legislation creates the framework, while the Town bylaw tailors that framework to meet local requirements. Both work together, with the Town bylaw fitting within the boundaries set by Provincial law. However, if a municipal bylaw is in contravention of an Act, the Act always takes precedence.

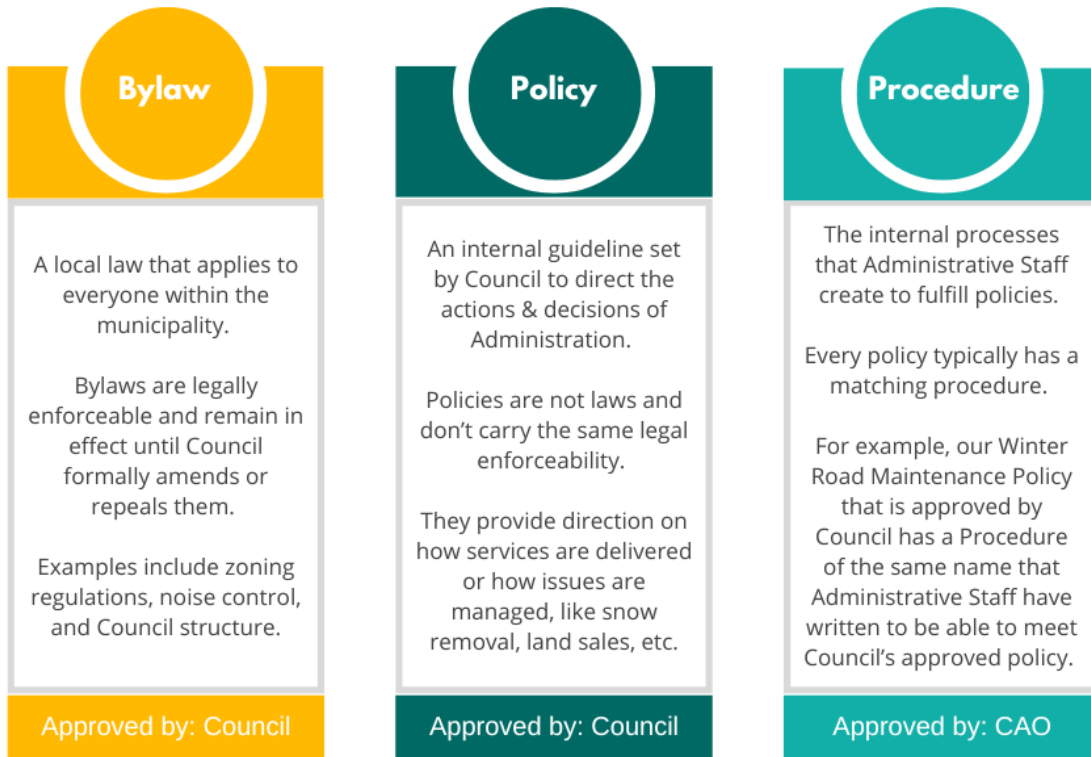
How Does the Municipality Run?

As a Council member, your role is to set policies for the municipality. Administration's role is to put these policies into action through established procedures. The Town of Taber has a skilled and committed management team whose support and expertise will be valuable in helping you succeed in your role on Council. Their training, experience, and understanding of past decisions are essential resources.

Council works with the CAO to stay informed about municipal activities, and the CAO relies on Administration to provide the information needed to make sound decisions. By focusing on policymaking and staying out of daily operations, Council can concentrate on shaping the municipality's future direction.

Differences Between Municipal Documents

BYLAWS, POLICIES, PROCEDURES



TIME COMMITMENT

Do You Understand the Position and Have the Time to Dedicate to It?

Serving on Council is both challenging and rewarding. As an elected official, you'll help shape your community's future and represent its interests. However, this role requires a **significant** commitment of time and energy- it's a great deal more than just two meetings per month!

It is very important that you consider the time you can commit to being a Council member before you submit your paperwork.

If elected, you will serve a four-year term starting from the first Council meeting after the election. During this term, your commitments will include:

- **Regular Council Meetings:** Held on the second and fourth Mondays of each month at 3:30 p.m., except in July, August, and December, when meetings occur on the third Monday only. If a statutory holiday falls on a Monday, the meeting moves to Tuesday.
- **Special Council Meetings:** Called as needed for urgent matters or matters that would take up too much time in regular meetings (this often occurs during budget deliberations).
- **Board and Committee Meetings:** Every Councillors sits on different boards and committees as the appointed representative of Town Council (i.e.: Police Commission, Taber Adult Learning, Recreation Board, etc.). These meeting dates vary by committee, though most occur monthly and in the evenings.
 - You can see a current list of the committees and boards Councillors sit on at <https://www.taber.ca/your-government/mayor-council/council-member-appointments>
- **Training and Development:** Conferences, conventions, seminars, and workshops.
- **Community Events:** Attending social events that promote the Town and support the community.
- **Planning Sessions:** Participating in strategic planning and budget discussions.
- **Liaising with the Public:** Meeting with members of the public, answering emails and phone calls, attending Coffee with Councils and various open houses throughout the year, etc.
- **Reading:** A great deal of a Councillor's time is spent reading agendas, minutes, emails, policies, legislation, and much more in order to be properly informed about the decisions you need to make. Reading the materials given to a Councillor is a large time commitment.

Mandatory Training & Further Training Opportunities

Candidates Training: In order to give all candidates the best possible information on what it entails to be a Councillor, the Town of Taber will be hosting two (2) Candidate Training opportunities in 2025. Whether you've put your paperwork in already or not, these two opportunities will be your chance to learn about the role and determine if being an elected official is right for you. Dates are not yet finalized; when they are, they will be made available to all candidates or members of the public wishing to put their nominations forward. Please stay tuned to the Town of Taber's channels for the announcement in 2025.

Mandatory Elected Official Training: As required by the Municipal Government Act, all members of Council must participate in a Council Orientation training before their first Organizational Meeting. The potential date is Thursday, October 23rd, 2025 (all-day), so please save the date. If you are elected, a time and location will be provided to you.

Supplementary Training: Additionally, Town Administration is working on six months' worth of training for the 2025-2029 Council Members to educate elected officials on various functions throughout the municipality (i.e.: taxation and budgets, public works, legislation, etc.). That calendar will be made available for all candidates once it has been finalized in early 2025. We ask all candidates to save those dates for training when they are available, as the training will be valuable to inform your decisions if you are elected.

PAY AND BENEFITS

Councillor

As of January 1, 2021, the annual salary (remuneration) for a Councillor is \$25,330.80, while the Deputy Mayor receives \$26,914.03. In addition to the salary, Council members earn a per diem of \$125.00 (up to 10 days) for attending Town business on behalf of the municipality.

Both Mayor and Councillors may also receive a per diem of \$125 for attending business on behalf of the municipality, to a maximum of ten days per year.

Mayor

As of January 1, 2021, the annual salary of the Mayor is \$45,286.50.

How is Pay Decided?

Council remuneration is set by a previous Council to ensure fairness and transparency. Remuneration decisions must be made within a specific timeframe to take effect (Taber's policy outlines before April in an election year), allowing the current Council to focus on their duties without influencing their own pay. Although serving on Council is not a full-time role, it is a paid position funded by taxpayers, recognizing the time, commitment, and responsibilities involved in representing the community. This system upholds accountability and ensures that compensation reflects the role's demands without creating potential conflicts of interest.

Council pay is outlined in the Council Remuneration Policy C-2, available on the Town's website.

Equipment and Supplies

Members of Council are each provided with a Town-owned tablet or laptop computer during their tenure. Office supplies for the duties of a Councillor are made available when needed.

Members of Council also have access to one office within the Town Administration Building (A 4900 50th Street) whereby they can conduct meetings and receive their official correspondence.

Campaign Signs, Materials, and Advertising

New for Election 2025, please provide a digital proof of your election sign to the Returning Officer so they can ensure your sign meets with all regulations. This way you don't have to waste any campaign dollars on signs that don't meet the regulations. The Returning Officer will be happy to tell you directly before you have your signs made.

Please make sure you are familiar with the rules for campaign signs, which is outlined in the Town's Land Use Bylaw (or available at www.taber.ca/election). These rules are subject to change- please check bylaws before printing signage.

All Town of Taber logos and mottos are trademarked and may not be used for any campaign purposes. This includes the Town of Taber logo (the “spray” and watermark), Coat of Arms, the “Voice Your Choice” logo, “a great place to grow” motto or any other design materials created for and used by the Town of Taber.

For campaign materials and actions, please make sure you are following all rules outlined in the *Local Authorities Election Act*.

Please note that the Town of Taber cannot and does not advertise for individual candidates. This includes platforms, social media accounts/websites, or any candidate’s in-person events (ie: candidate meet-and-greets). Therefore, we do not allow candidates to advertise on any of the following Town of Taber channels (not an exhaustive list):

- Town of Taber social media or website (excluding the one-page “More than a Name” document outlined in this package)
- The Corn Husk Chronicles newsletter
- Bulletin boards at Town-owned facilities
- Community Centre LED sign
- At municipally organized events (like Farmers’ Markets, Canada Day, etc.)

However, as a service to the public, we are offering the brand-new “More than a Name” document for the 2025 election. Please see the end of this package for more details.

KEY ELECTION DATES

Date	Time	Topic	Notes
January 1, 2025	N/A	Nomination Period Starts	
September 22, 2025	12:00 Noon	Nomination Day	
To Be Determined	TBA	Debate(s)	The Town does not organize debates, but we do post the details for any debates that are hosted.
To Be Announced	TBA	Advanced Voting Days	
October 20, 2025	10:00 AM – 8:00 PM	Election Day	
October 21, 2025	N/A	UNOFFICIAL Election Results Posted	
October 23, 2025	TBA; likely all day	Mandatory Council Orientation Training	Time and location for this mandatory training will be provided to the Candidates-Elect following the results announcement.
October 24, 2025	12:00 Noon	OFFICIAL Results of Election Declared & Posted	
October 27, 2025	3:30 PM	Council Swearing-In & Organizational Meeting	Details will be provided to Candidates-Elect.
October 2025 & onwards into 2026	TBA; various days and times to be provided	Specialized training for Councillors	Town Administration is working on a number of themed training workshops aimed at educating new Councillors on their various roles, duties, and the various functions of all Town Departments. That calendar of training will be made available when it is finalized.

BEFORE YOU FILE

Are you Qualified to Run as a Municipal Election Candidate?

A person is eligible to be nominated as a candidate in a municipal election if the person:

- Is at least 18 years of age on the day of the election;
- Is a Canadian Citizen;
- Has resided in the Town of Taber for at least 6 months immediately preceding nomination day; and,
- Is not otherwise ineligible or disqualified.

A person is ineligible to become a candidate under any of the following circumstances:

- If you are the auditor of the municipality;
- If you are an employee of the Town of Taber, unless granted a leave of absence;
- If your property taxes are more than \$50 in arrears or you are in default of more than 90 days for any debt in excess of \$500 to the municipality;
- If you have, within the last 10 years, been convicted of an offence under *the LAEA, the Election Act, the Election Finances and Contributions Disclosure Act or the Canada Elections Act*

FILING YOUR NOMINATION

The Nomination period for the 2025 general election begins on January 1, 2025 and runs until 12:00 p.m. on Nomination Day, Monday, September 22, 2025. You can put forth your nomination any time during this period.

Candidates are welcome to drop off their Nomination Packages at the Town of Taber Administration Building (A- 4900 50th Street) but are asked to contact the Returning Officer to make an appointment to have your papers filed.

NOMINATION DAY IS MONDAY, September 22, 2025, between the hours of 10:00 a.m. and 12:00 noon at the Town of Taber Council Chambers located at A-4900 50 Street, Taber, AB.

Nomination Forms for Municipal Election Candidates

Your nomination papers must be filed on the prescribed forms (Form 4 – Nomination Paper and Candidate’s Acceptance and Form 5 – Candidate Information), which you will find enclosed with this package. Should additional nomination forms be required, they are available at the Town of Taber Administration Office (A-4900 50th Street, Taber, AB) .

- The candidate's name on the Candidate's Acceptance portion, is to be printed in the same manner, as the name will appear on the ballot. Nicknames are acceptable on the ballot, however, titles such as Dr., Mr., Mrs. ARE NOT acceptable.
- The form must be signed by five (5) eligible voters, including the voter's name, address and signature. The signatures collected must be from people who reside in the Town of Taber on the date of signing the nomination. It's often a good idea to obtain more than 5 signatures in the event that one or more persons are not eligible to sign the form.
- The candidate's affidavit at the bottom of the nomination form may be completed before a Commissioner of Oaths in advance of Nomination Day. (A Commissioner of Oath service is provided free of charge at the Town of Taber Administration Office). Otherwise, the nomination form is to be filed and sworn on Nomination Day in the presence of the Returning Officer.

Late Filing of Nominations

- The Returning Officer CANNOT accept nominations after 12:00 p.m. on Nomination Day.

Thank you for considering running for an elected position in Taber!

If you have any questions regarding the election process, please feel free to contact the Returning Officer.

Jeanne Rudolf: 403-331-7105

FORM 4

Nomination Paper and Candidate's Acceptance

Local Authorities Election Act
(Sections 12, 21, 22, 23, 27, 28, 47,
68.1, 151, Part 5.1)
Education Act (Sections 4(4), 74)

Note: The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under sections 21 and 27 of the Local Authorities Election Act and section 33(c) of the Freedom of Information and Protection of Privacy Act.

Derrin Thibault, FOIP Coordinator 403-223-5504
Title of the Responsible Official Business Phone Number

LOCAL JURISDICTION: Town of Taber, PROVINCE OF ALBERTA

We, the undersigned electors of Town of Taber, nominate
Name of Local Jurisdiction and Ward (if applicable)

Candidate Surname of Given Names

as a candidate at the election
Complete Address and postal code

about to be held for the office of Office Nominated for

of Town of Taber
Name of Local Jurisdiction

Signatures of at least 5 ELECTORS ELIGIBLE TO VOTE in this election in accordance with sections 27 and 47 of the Local Authorities Election Act and sections 4(4) and 74 of the Education Act (if applicable).

Table with 3 columns: Printed Name of Elector, Complete Address and Postal Code of Elector, Signature of Elector. Contains 5 empty rows for signatures.

Candidate's Acceptance

I, the above named candidate, solemnly swear (affirm)

- THAT I am eligible under sections 21 and 47 (and section 12, in the case of summer villages) of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) to be elected to the office;
- THAT I am not otherwise disqualified under section 22 or 23 of the *Local Authorities Election Act*;
- THAT I will accept the office if elected;
- THAT I have read sections 12, 21, 22, 23, 27, 28, 47, 68.1, and 151 and Part 5.1 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) and understand their contents;
- THAT I am appointing

Name, Contact Information or Complete Address and Postal Code and Telephone Number of Official Agent (if applicable)

as my official agent.

- THAT I will read and abide by the municipality's code of conduct if elected (if applicable); and
- THAT the electors who have signed this nomination paper are eligible to vote in accordance with the *Local Authorities Election Act* and the *Education Act* and resident in the local jurisdiction on the date of signing the nomination.

Print name as it should appear on the ballot

Candidate's Surname Given Names (may include nicknames, but not titles, i.e., Mr., Ms., Dr.)

SWORN (AFFIRMED) before me

at the _____ of _____,

in the Province of Alberta,

this _____ day of _____, 20____.



Candidate's Signature

Signature of Returning Officer or Commissioner for Oaths
or Notary Public in and for Alberta
(Also include printed or stamped name and expiry date)

Commissioner for Oaths Stamp

RETURNING OFFICER'S ACCEPTANCE

Returning Officer signals acceptance by signing this form:

Signature of Returning Officer

**IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT
CONTAINS A FALSE STATEMENT**

Candidate Financial Information

*Local Authorities Election Act
(Section 27)*

Note: The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under section 27 of the *Local Authorities Election Act* and section 33(c) of the *Freedom of Information and Protection of Privacy Act*. The personal information will be managed in compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions concerning the collection of this personal information, please contact

Derrin Thibault, FOIP Coordinator

403-223-5504

Title of the Responsible Official

Business Phone Number

Candidate's Full Name _____

Candidate's Address and Postal Code _____

Address(es) of Place(s) where Candidate Records are Maintained _____

Name(s) and Address(es) of Financial Institutions where Campaign Contributions will be Deposited (if applicable)

Name(s) of Signing Authorities for each Depository Listed Above (if applicable)

Where there is any change in the above mentioned information, the candidate shall notify the local jurisdiction in writing within 48 hours of such changes by submitting a completed information form.

Notice of Intent

Local Authorities Election Act (Section 147.22)

LOCAL JURISDICTION: _____, PROVINCE OF ALBERTA

Election Date: _____
date

I, _____, of

_____ complete address and postal code

intend to be nominated, or have been nominated, to run for election as a candidate in the

_____ name of local jurisdiction and ward, if applicable

I understand that by completing this form, I am declaring my intent to become a candidate as defined in the *Local Authorities Election Act*, which carries with it certain obligations and responsibilities.

Candidate Information

Title Candidate Last Name Candidate First Name

Gender Telephone Number Email Address

Address of place(s) where candidate records are maintained:

Name(s) and address(es) of financial institutions where campaign contributions will be deposited (if applicable):

Name(s) of signing authorities for each depository listed above (if applicable):

SWORN (AFFIRMED) before me at the _____

of _____, in the Province of Alberta, this _____

day of _____, 20 ____

Signature of Returning Officer or Commissioner for Oaths or Notary Public in
and for Alberta

Signature of Candidate

Commissioner for Oaths Stamp

RETURNING OFFICER'S ACCEPTANCE

Returning office signals acceptance by signing this form

Signature of Returning Officer

IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT CONTAINS A FALSE STATEMENT

The personal information collected through this form is for administering the election. This collection is authorized by section 33(c) of the *Freedom of Information and Protection of Privacy Act*. For questions about the collection of personal information, contact your local municipal office.



Information Release Form

Candidate Information for the Town of Taber Election

The following information may be released with the consent of the candidate:

Candidate Name

Cell Phone

Home Phone

Residential Address

Office of (indicate Mayor or Councillor)

Email

I give my permission to release the above information:

Printed Name of Candidate

Signature of Candidate

Date

Note: The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under sections 21 and 27 of the *Local Authorities Election Act*. The information is also collected under the authority of section 4(c) of the *Protection of Privacy Act* and is managed in accordance with the Act. If you have any questions about the collection of this information, please contact the ATI Coordinator at 403-223-5500 ext 5515.



More Than a Name: Candidate Form

The Town of Taber does not promote or support individual candidate campaigns in order to remain neutral in the election. However, for the 2025 election, we are aiming to make it easier for voters to learn about their candidates and potential future representatives. To achieve this, we are providing all candidates the opportunity to submit for a one-page document outlining their campaign platform and contact or social media details. These documents will be hosted on the Town of Taber's municipal election website throughout the campaign period for convenient voter access.

Rules:

1. **Form Submission:** Candidates must complete the attached "More than a Name" form to have their campaign document created. This form can only be submitted after the candidate has officially filed their Nomination Package (or at the same time as the Nomination Package). If this form is not submitted following all the rules, then the candidate will not receive a "More than a Name" document.
2. **Document Creation:** The Town of Taber will create the one-page document based on the completed form submitted by the candidate and will link it on the official Municipal Election webpage. This may take up to two weeks based on staff time and availability. The Town makes no promises for timelines for posting on the website.
3. **Design:** The Town of Taber is the sole determinant of the final design.
4. **Content Limits:** Only the information provided on the form will be included in the document. If a candidate does not provide the information, an N/A or "not provided by candidate" will be used as a placeholder.
5. **Platform Access:** The Town will not share individual "More than a Name" details on its social media channels but may direct the public to access them all on the municipal election website.
 - a. Candidates are welcome to share their own document, but they must not claim they were the creator/designer and must not use the design elsewhere in their campaign.
6. **Deadline:** The form must be submitted by 12:00 Noon on Nomination Day. No late submissions will be accepted. If no form is submitted by the deadline, the Town of Taber's website will display "Not provided by Candidate" in place of a document link.
7. **Edits:** The Town will post the candidate's information exactly as submitted, with formatting adjusted to fit the page design. If there is an error in the submission, the candidate can request a correction any time before 12:00 Noon on September 24th, 2025 (two days after Nomination Day). No edits will be made after this deadline.

The Town of Taber bears no responsibility for the accuracy, validity, or public interpretation of the information provided in the candidate's "More than a Name" document. By submitting the form, candidates do so at their own discretion and risk, acknowledging that the information they provide will be published as-is and made publicly accessible.

More than a Name: Candidate Platform Document Form

DEADLINE FOR FORM: 12:00 Noon on Nomination Day (September 22nd, 2025)

No late submissions will be accepted. No edits will be accepted after Noon on September 24th, 2025.

- Please print clearly and legibly. The Town of Taber is not responsible for mistakes.
 - Write N/A for any items you do not have or do not wish to disclose.
1. Name, Phone, Cell and/or Email will be the ones provided on your Nomination Forms.

2. Website: _____

3. Facebook: @_____

4. Twitter: @_____

5. Instagram: @_____

Also Include:

- Campaign Information/Platform (**300 words maximum**)
 - You can attach a word document to this form or send an email to comms@taber.ca if you prefer.
- High-resolution photo of Candidate
 - Should be a headshot of the candidate only- no minors, group photos, etc. Photo can be emailed to comms@taber.ca

Example Document (design subject to change)



Jane Doe

RUNNING FOR: COUNCILLOR

Website: www.janedoe.ca

Facebook: @JaneDoeForTaber

Twitter: N/A

Instagram: @JaneDoeTaber

Phone: 987-654-3210

Cell: 123-456-7890

Email: jane.doe@example.com

**MORE THAN
A NAME**
MAKE YOUR VOICE COUNT

**your
Voice
Choice**

WWW.TABER.CA/
ELECTION

CAMPAIGN INFORMATION

My name is Jane Doe, and I am running for Councillor in the Town of Taber. I am committed to making our community stronger, more inclusive, and better prepared for the future. My campaign focuses on three key priorities: Economic Growth, Transparency, and Community Connection.

Economic Growth:

Taber has incredible potential to grow and prosper. I will support policies that help local businesses thrive, attract new industries, and bring visitors to our community. By promoting sectors like agribusiness and tourism, we can create jobs and boost our economy while preserving Taber's unique charm.

Transparency:

Residents deserve open and honest communication from their local government. As your Councillor, I will advocate for greater public engagement and ensure residents have opportunities to provide input on important decisions. I am also committed to responsible budgeting that prioritizes community needs.

Community Connection:

A strong community is one where everyone feels they belong. I will work to promote inclusive services for seniors, youth, and newcomers, and support events that celebrate our town's diversity. Investing in recreation and cultural opportunities will help bring our community closer together.

Why I'm Running:

I believe in Taber's potential and want to ensure it remains a great place to live, work, and raise a family. With your support, I will bring fresh ideas, a collaborative approach, and a strong voice to Council.

The Town of Taber does not endorse or verify the accuracy of any information provided by candidates; all content is supplied by the candidates themselves and is shared solely as a public service, not for official campaigning purposes.