

Section 42.1 of the *Alberta Police Act* states that any person may make a complaint with respect to a policy of or the service provided by a police service. A complaint about the conduct of a police officer may be made by a person who experienced the conduct (or by someone in a relationship with this person or by an agent), a person who was present and witnessed the conduct; or by someone who has suffered loss or damage as a result of the conduct complained about. The information provided on this complaint form is collected under the *Police Act*, Section 28.3 by the Provincial Public Complaint Director and Section 33(c) of the *Freedom of Information and Protection of Privacy Act* (FOIP) and will be used to refer the complaint to the Chief of Police of jurisdiction, under Section 43(1) of the *Police Act*.

**Record of Complaint or Assistance
Municipal or First Nations Police Service**

Date of Complaint (yyyy-mm-dd)

Officer Conduct Complaint Service Delivery Complaint Police Policy Complaint

* Mandatory fields which must be completed in order to register a complaint

Part 1 - Complainant Information			
Complainant Name*			
Address*		City/Town*	Postal Code*
Home Phone Number*	Work Phone Number*	Cell Phone Number*	Email Address*
<input type="checkbox"/> Is this complaint being submitted by an agent of the complainant? If so, please provide name and contact number of the agent below.			
Agent Name*			Contact Phone Number*
Part 2 - Incident Details			
Date of Incident or Event	Police Service (if known)		
Police Officer(s) Name(s) (if known)			
Description of Incident or Event or Policy Concern			
Part 3 - Acknowledgements			
1. I understand that my name and the information I am submitting will be provided to the chief of police of the police service of jurisdiction that I have a complaint about. I understand that the Chief of Police may require I provide additional information in order to proceed with handling my complaint.			
2. The information provided will be used for the purposes collected and for any other purpose required by law enforcement. Direct any questions regarding this collection to: Provincial Public Complaint Director Law Enforcement and Oversight Branch Alberta Justice and Solicitor General Email: PPCD@gov.ab.ca Phone: 780-427-3457			
3. I make this solemn declaration conscientiously believing it to be true.			
Date of Complaint (yyyy-mm-dd)		Signature	

The completed complaint form can be faxed, mailed or emailed to the Police Service of jurisdiction that the complaint is about, or to Alberta Justice and Solicitor General:

Provincial Public Complaint Director
 Law Enforcement and Oversight Branch
 Public Security Division
 10th Floor, John E Brownlee Building
 Edmonton AB T5J 3W7
 Email: PPCD@gov.ab.ca
 Fax: 780-427-5916