

TOWN OF TABER
RECREATION BOARD BYLAW
BYLAW 2-2009

BEING A BYLAW OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE TABER RECREATION BOARD.

WHEREAS the Municipal Government Act, Chapter M-26 of the Statutes of Alberta, 1994, as amended provides for the general jurisdiction to pass bylaws.

AND WHEREAS the Council of the Town of Taber wishes to establish the Recreation Board to support and facilitate the achievement of the Town of Taber's vision and goals, and to advise Council on matters relevant to the Board's mandate.

NOW THEREFORE the Council of the Town of Taber, in the Province of Alberta, duly assembled enacts as follows:

1. NAME OF BYLAW

This bylaw may be cited as the Town of Taber's "Recreation Board Bylaw".

2. DEFINITIONS

In this bylaw:

- a) "Act" means the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, 1994, as amended
- b) "Board" means the Town of Taber Recreation Board
- c) "Town" means the Town of Taber, in the Province of Alberta
- d) "Council" means the Municipal Council of the Town of Taber
- e) "Town Councillor" means a Councillor of the Town of Taber
- f) "Secretary" means the **Chief Administrative Officer** or his designate
- g) "M.D." means the Municipal District of Taber
- h) "M.D Councillor" means a Councillor of the M.D. of Taber "Resident" means a resident of the Town of Taber appointed by Council
- i) "Member" means a person appointed to the Recreation Board

3. COMPOSITION OF THE BOARD

The Recreation Board shall consist of the following seven (7) voting members appointed by the Council of the Town of Taber:

- Two (2) Town of Taber Councillors
- Four (4) residents of the Town of Taber; **or three (3) residents of the Town of Taber and one (1) resident of the MD of Taber from divisions 1-4 (South of the Oldman River),**
- One (1) M.D. of Taber Councillor from divisions 1-4 (south of Oldman River)

TOWN OF TABER
RECREATION BOARD BYLAW
BYLAW 2-2009

4. TERM

Town Councillor and M.D. Councillor - commences on the day of their appointment and ending on the day of the next Organizational Meeting of each Council.

Town **and MD** residents - appointed for a period of three (3) years with all terms expiring on the 31st of December.

At the end of each appointed residents three year term, should the resident decide to further let their name stand, a new application for reappointment must be made to Council.

Each appointed resident may at the discretion of Council be appointed for 3 consecutive appointments of 3 year terms totally participation for 9 consecutive years.

Each appointed resident shall remain in Office until a successor is appointed by Council.

Each appointed Resident who has been appointed to the Board for a total of nine (9) consecutive years may be reappointed by a 2/3 majority vote of the whole of for each term thereafter.

Upon expiry of his or her term, each Member shall remain in office until Council appoints a successor.

Any Member of the Board may resign upon sending written notice to the Secretary.

A Member of the Board will be disqualified from holding office if they:

- a) are hired in any capacity with the Town of Taber or the M.D. of Taber;
- b) are absent from three (3) meetings of the Board during the past year
- c) resign from either Town of Taber or M.D. of Taber Council

If any Member ceases to be a Member of the Board during the term they are appointed, the vacancy will be filled by Council appointment as soon as possible thereafter, and such appointment shall be effective only during the remaining term of the person vacating.

5. PROCEDURES/MEETINGS

- 5.1 The Board shall elect a Chairperson and Vice Chairperson from its membership at their first meeting in each year. Members of Town and M.D. Council shall not be elected as Chairperson or Vice Chairperson on the Board.
- 5.2 The majority of the Members of the Board constitute a quorum.
- 5.3 All Board meetings will be held in accordance with "Robert's Rules of Order".
- 5.4 The decision of the majority of the Members present at a meeting duly convened shall be deemed to be the decision of the whole Board.
- 5.5 The Chairperson shall vote on every motion and, in the event of a tie, the motion shall be lost.

TOWN OF TABER
RECREATION BOARD BYLAW
BYLAW 2-2009

- 5.6 Motions put forth must be voted on by all Members, except motions in which a member has direct or indirect interests. A request to abstain from discussion and voting and the reason for same shall be recorded in the minutes of the meeting.
- 5.7 The Board shall hold no less than nine (9) regular meetings each year and it may hold special meetings at the call of the Chairperson, or any three (3) members upon 24 hours notice.
- 5.8 The Town of Taber's Leisure Services **Manager** will attend all meetings of the Board in an advisory capacity. The **Manager** shall not have voting privileges.
- 5.9 The Secretary of the Board shall be appointed by the Chief Administrative Officer. The Secretary shall have no voting privileges.

6. PURPOSE OF THE BOARD

The Members of the Board shall collectively represent all recreation interests within the region and:

- a) shall act, on an ongoing basis, in an advisory capacity only, to Council,
- b) may advise and make recommendations to Council on the development, coordination and quality of all aspects of recreation and parks in the community,
- c) may act as a liaison between Council and all community recreation organizations,
- d) hear and consider representations or concerns by any individual, organization or delegation of citizens with respect to recreation services/programs. The Board shall act on such recommendations as the Board shall deem to be in the general interest of all citizens and where necessary, shall make recommendations to Council.

Community or regional parks and recreation organizations that wish to appear before, or communicate directly with Council on any matter referred to in sections 6 or 7 of this bylaw will be encouraged to first contact and make representation to the Recreation Board.

7. RESPONSIBILITIES OF THE BOARD

Liaison

- a) Establish effective lines of communication with all organizations delivering recreation services in the community.
- b) Act on behalf of all residents of the region and bring forth their concerns to Council.
- c) Become informed and knowledgeable and advise Council on all matters regarding current recreation issues at the national, provincial and regional levels.

TOWN OF TABER
RECREATION BOARD BYLAW
BYLAW 2-2009

Planning

- a) Assist in the preparation of the Long Range Plan at least every five (5) years outlining, in order of priority, the development and preferred allocation of resources.
- b) Encourage the delivery of recreation services in a comprehensive, cooperative and coordinated method utilizing private enterprise, non-profit organizations and public agencies.

Evaluation

- a) Monitor and evaluate the implementation and impact of the long range plan and advise Council.
- b) Monitor and review operating procedures and advise Council of their impact on the quality of recreation services.

8. FINANCE

Operational expenses of the Recreation Board will be allocated annually through the operating budget cycle and administered by the **Leisure Services Manager**.

At no time may the Board, or a member of the Board, commit Town of Taber employees, facilities or funds to a course of action, group or task.

9. GENERAL PROVISIONS

- a) Bylaw No. 2-2004 is hereby repealed in its entirety.
- b) This Bylaw No. 2-2009 shall come into force and effect upon the final reading thereof.

RES.47/09 READ a first time this 23rd day of FEBRUARY, 2009.

RES.48/09 READ a second time this 23rd day of FEBRUARY, 2009.

RES.59/09 READ a third time and finally passed this 9th day of MARCH, 2009.



MAYOR



CHIEF ADMINISTRATIVE OFFICER