



## Recognition of Service Paid-on-call Firefighters

<b>Procedure No.:</b> PROS-FIRE-1	<b>Council Resolution No.:</b> N/A
<b>Department:</b> Fire	<b>Authority:</b> CAO
<b>Effective Date:</b> March 14, 2011	<b>Revision Date:</b> January 27, 2020
<b>Review Date:</b> January 2023	<b>Repealed Date:</b>
<b>Supersedes:</b> N/A	
<b>Related Policy No.:</b> PROS-FIRE-1	
<b>Related Policy Name:</b> Recognition of Service – Paid-on-call Firefighters	

### Purpose

The purpose is to develop operating guidelines for the Recognition of Service - Paid-on-call Firefighters policy.

### Operating Guidelines

- 1) The Fire Chief shall be responsible for tracking the terms of paid-on-call firefighters as per Fire Department standard operating guidelines.
- 2) The Fire Chief shall prepare a list indicating the years of service eligibility and the value of the gift of appreciation for the CAO's approval by December 31<sup>st</sup> yearly.
- 3) The Town will provide funding for the gift of appreciation and for the recognition event. Funding will be incorporated into the annual operating budget for the coming year.
- 4) In the event of a retirement of 25 years or more, the fire department shall establish a retirement celebration, as deemed appropriate by the Fire Chief, with input from the retiree.
- 5) The Town shall provide funding to a maximum of \$500.00 to offset costs of a retirement celebration event, such as hall rentals, catered services for the retiree and immediate family members and other miscellaneous expenses as deemed appropriate.



- 6) The Town shall provide \$25.00 each per paid-on-call firefighter and significant other to fund the annual firefighter recognition event. This will apply to paid-on-call firefighters in good standing as determined by the Fire Department standard operating guidelines.



CHIEF ADMINISTRATIVE OFFICER

Feb. 11/2020

DATE

